

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
CEU APPLICATIONS COMMITTEE MINUTES
September 12, 2025**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on September 12th, 2025.

MEMBERS PRESENT

Charles Pemberton
Denise Hutchins

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Brooklynn
Kealey Couch
Berlyn Uken
Berlyn Uke

CALL TO ORDER

Denise Hutchins called the meeting to order at 1:02pm.

APPROVAL OF MINUTES

August 8, 2025 – No action taken.

CEU APPLICATIONS

Sara Janes requested the Committee enter closed session, pursuant to KRS 61.810(1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss CEU applications. So moved by Charles Pemberton, seconded by Denise Hutchins, which carried. The committee entered closed session at 1:04pm.

Charles Pemberton made motion to leave closed session at 1:52pm. The second by Denise Hutchins, was carried. No action was taken during closed session.

- 2 – Denied eligible for general CEU credit.
- 4 - Denied
- 5 – Deferred
- 6 - Approved for General CEU credit.
- 14 – Approved for 9/6/2026, future dates must be submitted for approval.
- 18 – Denied – Leadership skills; not clinical.
- 19 – Deferred - Missing agenda/content of training.
- 24- Deferred – Requesting more information about EBA.
- 25- Deferred – Missing schedule.
- 27 – Deferred – No certificate.
- 30 & 32 – Board Administrator to inquire clarification between each CEU applications.

Committee held discussion on CEU application process and form.

Charles Pemberton made motion to approve recommendations of the approve, deny, and deferred CEU applications. Seconded by Denise Hutchins. Motion carries.

ADJOURN

Charles Pemberton motioned to adjourn at 2:07pm, seconded by Denise Hutchins. Motion carried.

DRAFT